

Weligepola Pradesheeya Sabha
Registration of Suppliers and Contractors
for the year 2022

1. Applications are invited for registration purposes from suppliers to supply the following goods and services and contractors to engage in constructions. The deadline will be 31.12.2021.
2. Applications should be sent by registered post and the phrase "**Registration of Suppliers and Contractors- 2022**" should be indicated on the top left side of the envelope enclosing the application.
3. A copy of the Certificate of Business Name Registration should be sent along with the application.
4. The registration fee should be paid with cheques/ money orders written in favour of the Secretary, Weligepola Pradesheeya Sabha and should be addressed to Hunuwala, Opanayaka. In case the fee is paid in cash, applications can be handed over to the Pradesheeya Sabha. Copies of the relevant certificates (along with all details) should be attached to the application prepared by yourself as per the format given below.

1) Supplying of Goods. (An amount of Rs. 1000/= will be charged per item.)

1. Supplying office stationary, consumer goods, sanitary material
2. Office machinery, Typewriters, Photocopy machines
3. Supplying office furniture (Steel / wooden)
4. Computers (imported) and computer devices
5. Construction material (cement, concrete goods, interlocks, iron, white wash, tiles , paints etc.)
6. Construction material (stone, metal, sand, bricks, cement bricks, woods, tar, Colas etc.)
7. Supplying tyres, tubes and batteries for the vehicles
8. Supplying/ Preparing Rubber seals, Date seals and Name boards
9. Official printing related work
10. Supplying PVC/ GI pipes and devices
11. Supplying Water Meters
12. Library Books
13. Vehicle Plates and tax plates
14. Provision of spare parts for all types of vehicles
15. Supplying Hume Pipes, well caps and jambs
16. Supplying fabrics, office curtains, types of hooks and devices
17. Hygiene equipment , tools for laborers and cleaning equipment
18. Pre- School equipment, desks, chairs, benches
19. Machines for construction work (Lorries, tractors, dozers, loaders, Roller Machines etc.)
20. Equipment required for food and entertainment purposes
21. Supplying office bags and leather work
22. Supplying lamp stand equipment and electric equipment

2) Services (An amount of Rs. 1000/= will be charged per item.)

1. Car cushion work or hood work.
2. Car repairs.
3. Servicing vehicles
4. Repairing and servicing office machinery.
5. Lathework, Welding, repairing hydraulic hoses
6. Installation and maintenance of fire extinguishers.
7. Providing services related to electricity
8. Supplying speakers and devices
9. Installation and maintenance of CCTVs

3) Contractors (An amount of Rs. 1000/= will be charged per item.)

1. Per qualified Association registered in the vicinity up to Rs. 100,000/= vicinity of the Pradesheeya Sabha
2. Per qualified Association registered in the vicinity from Rs. 100,000/= to Rs.500,000/= of the Pradesheeya Sabha
3. Per qualified Association registered in the vicinity of Rs. 500,001/= and above of the Pradesheeya Sabha

(Separate charges should be paid per each item.)

Terms

1. General quotations are invited from registered suppliers and their quotations should be kept in a stable condition for at least 3 months without making any changes.
2. The Pradesheeya Sabha reserves the right to obtain goods from other suppliers whenever it deems necessary.
3. Action will be taken to cut off the names of the suppliers those who do not submit the bids when requested, who do not deliver the goods / services on time for the orders placed and who do not supply the goods according to the samples without any notice.
4. The Pradesheeya Sabha reserves the right to invite tenders for industries from the suppliers outside of the registered suppliers.
5. Those who get registered as contractors should submit written documents to prove their qualifications.

2021.11.
At the Weligepola Pradesheeya Sabha
Hunuwala, Opanayaka.

K.O. Kelum Priyankara Jayasinghe
Chairman,
Weligepola Pradesheeya Sabha

Weligepola Pradesheeya Sabha

Registration of Suppliers and Contractors

for the year 2022

1. Full Name of the Applicant:
2. Address :.....
3. NIC Number :.....
4. Contact no./ Fax/Email of the institution:
5. Type of Business:
6. Information whether the person is the producer/ the only retailer/ Importer/ distributor or stock retainer :.....
7. Good or service supplied:.....
8. Item Number:.....
9. Business Registration Number:.....
ICTAD Registration Number:.....
10. Turnover Tax File Number:.....
11. Whether the institution is willing to provide supplies on credit facilities for a minimum period of 30 days:
12. Credit limit:
13. Other:
14. Cheque value & cheque Numbers:.....

It is hereby requested to register the institution
..... as a supplier/ contractor, since the above information
is true and accurate .

Date:

.....
Signature of the Applicant

(For Office Usage Only)

Receipt No. and Date :

Page no. of the Register :.....

Date:.....

.....
Subject Officer

Approval is granted for Registration of the relevant supplier/ contractor.

Date:.....

.....
Secretary